

HUAWEI TE30&TE40&TE50&TE60&TX50&RP100&RP200 Quick Operation Guide

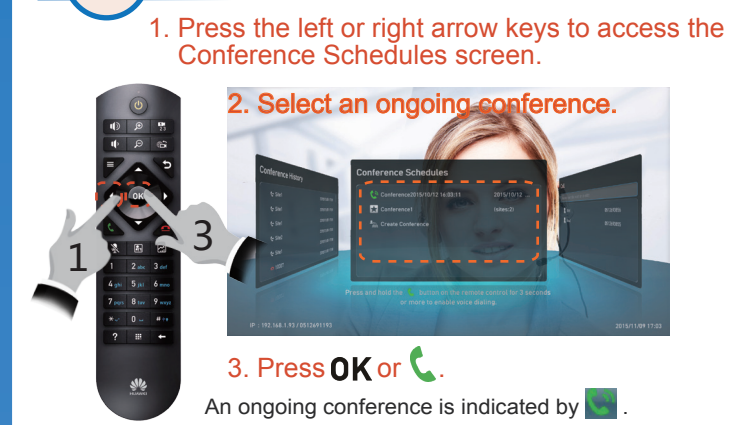
1 Power On



Q: What should I do if the remote control is unresponsive when I try to use it?

A: The maximum operating distance of the remote control is 6 meters. The remote control performance may also be affected by bright light. Point it at the infrared sensor on the camera.

2 Join a Conference



Q: How can I access the **Conference Schedules** window?

A: Press on the remote control to bring up the conferencing screen. Then press the left or right arrow key to access the **Conference Schedules** window.

3 Create a Conference



Q: How can I create a multi-party conference?

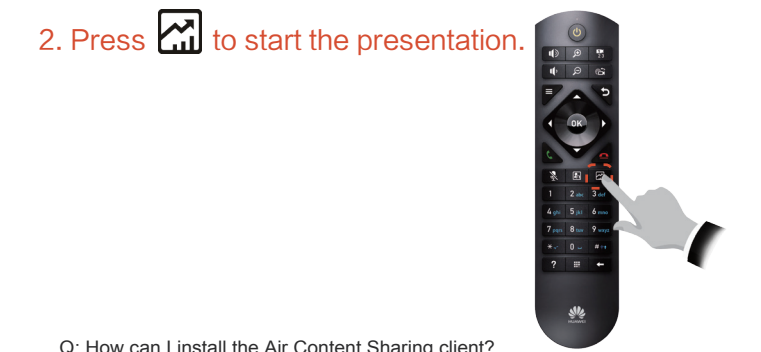
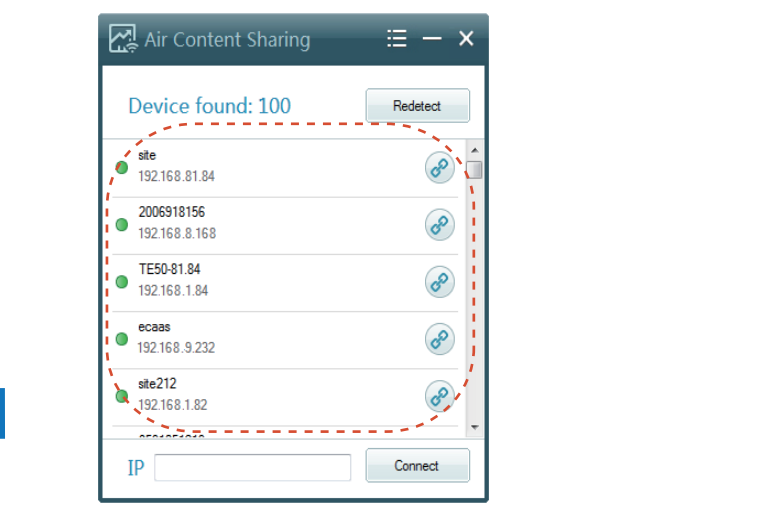
A: On the conferencing screen, press the left or right arrow keys to access the **Conference Schedules** screen. Then select **Create Conference** and press **OK**.

4 Manage Conference Layouts



5 Start Presentation

- Connect to a presentation source.
 - Using cables: Connect the audio and video output ports on the computer to the audio and video input ports on the system.
 - Using the Air Content Sharing client:
 - On the computer desktop, double-click Air Content Sharing.
 - Locate the presentation source and double-click it. The message "An air content sharing source device requests to connect to your endpoint. Accept?" is displayed. Then select Accept and press **OK**.



Q: How can I install the Air Content Sharing client?

A: On your computer, open a web browser and enter the endpoint IP address in the address bar, then press **Enter**. Click **Download Air Content Sharing** in the upper left corner to download the Air Content Sharing client. Then install it as prompted.



6 Add Sites

1. Press to invoke the main menu, select Conference Control, and press **OK**.
2. Press the arrow key to select Add Site and press **OK**.
3. Search for a site you want to call, select it, and press **OK**.
4. Press the arrow key to select Call and press **OK**.

If the chairperson's password is required, contact the administrator.



7 Set Continuous Presence

1. Press to invoke the main menu, select Conference Control, and press **OK**.
2. Press the arrow key to select Continuous Presence and press **OK**.
3. Press the arrow keys to select your preferred layout and press **OK**.
4. Press the arrow keys to select a pane and press **OK**. Then select a site and press **OK**.

If the chairperson's password is required, contact the administrator.



7 Set Continuous Presence

5. Press the arrow keys to select OK and press **OK**.
6. Press the arrow key to select Broadcast Site and press **OK**.
7. Select Continuous presence, press , and press **OK** to view continuous presence.

Q: The **Continuous Presence** option is invisible.
A: Contact the administrator: Choose **Advanced** > **Settings** > **Display** > **Personalize** and set **Select conference controls**.



HUAWEI Telepresence
Information Service Portal

OPEN SOURCE SOFTWARE NOTICE

Log in to the web interface, click **Help**, and click to open the online help, in which you can view the details of **OPEN SOURCE SOFTWARE NOTICE**.



8 Extend a Conference

1. Press to invoke the main menu, select Conference Control, and press **OK**.
2. Press the arrow key to select Extend Conference and press **OK**.
3. Enter the period of extension, press the arrow key to select OK, and press **OK**.

If the chairperson's password is required, contact the administrator.

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