


Setting Up this Device

Connect the cables as detailed in the diagram overleaf, then follow the steps below to complete the setup of the Avaya Scopia XT Executive 240. For details on how to use the system after setup, see the User Guide for Avaya Scopia XT Executive 240 or the Quick Start Guide for Avaya Scopia XT Executive 240.



CAUTION: Make sure all units are switched off whenever connecting or disconnecting devices.

Step 1. System Setup

1. Unpack the endpoint.
2. Set the angle of the display for the clearest view.
3. Connect all cables to the Scopia XT Executive 240 Codec Unit (see overleaf). The power supply must be connected after all other connections.
4. Turn on the monitor.
5. Verify the remote control has batteries installed.
6. Verify the LED on the front panel of the Codec Unit is turned on.
7. If the codec unit does not turn on automatically, press the  button on the remote control.
8. The menu appears on the monitor.

Step 2. Product Registration

1. Open the envelope that came with your Scopia XT Executive 240.
2. Locate the serial number and product key.
3. On a computer, open a browser and navigate to <http://licensing.radvision.com>.
4. Complete the online registration form and enter the serial number and product key. The web registration form returns a license key for your Scopia XT Executive 240.
5. Write down the license key and keep it in a safe place for future use.

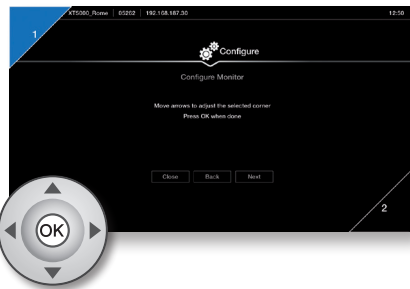
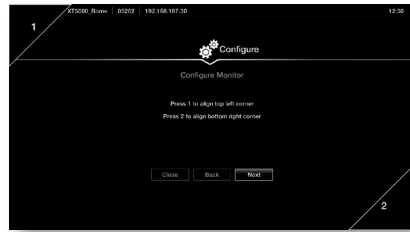
Step 3. Country and Language of Interface

1. The System Name field displays the name of this Codec Unit as displayed in a videoconference. For example:
 - **Hong Kong**, or
 - **9th Floor** Conf Rm
2. Use the remote control keypad to type the name. Press **OK** to toggle letters or numbers and lower/upper case.
3. Select **Country**, **Language** and preferred usage (**Personal** or **Room endpoint**). For more information on using the product as a room system or a personal endpoint, see the User Guide for Scopia XT Executive.
4. Then select **Next**.



Step 4. Graphics and Image Setup

1. If all the sides of the triangles 1 and 2 are visible on your monitor, select **next**.
2. Otherwise, press **1** to adjust the position of the top left corner.
3. Use the arrow keys to move the selected triangle until it is fully visible on your monitor. Press **OK** when done.
4. Press **2** to adjust the position of the bottom right corner.
5. Repeat the procedure using the arrows.
6. Press **OK** and **Next** when done.



Avaya Scopia® XT Executive 240 Quick Setup Guide



The Avaya Scopia XT Executive 240 integrates the advanced Scopia XT video conferencing platform with a high resolution 24-inch LED display. The Scopia XT Executive’s 24” full HD LED display, HD camera, high fidelity speakers, echo cancelling microphone and advanced video conferencing platform provide an elegant all-in-one desktop video conferencing system and PC display.

Package Content:

- Avaya Scopia XT Executive 240, including codec, camera, microphone and display
- LAN cable
- Power cables
- DVI-I to DVI-I cable
- Video input adapters: DVI-I to VGA, DVI-I to DVI-D
- Remote control with batteries
- Audio cable for PC

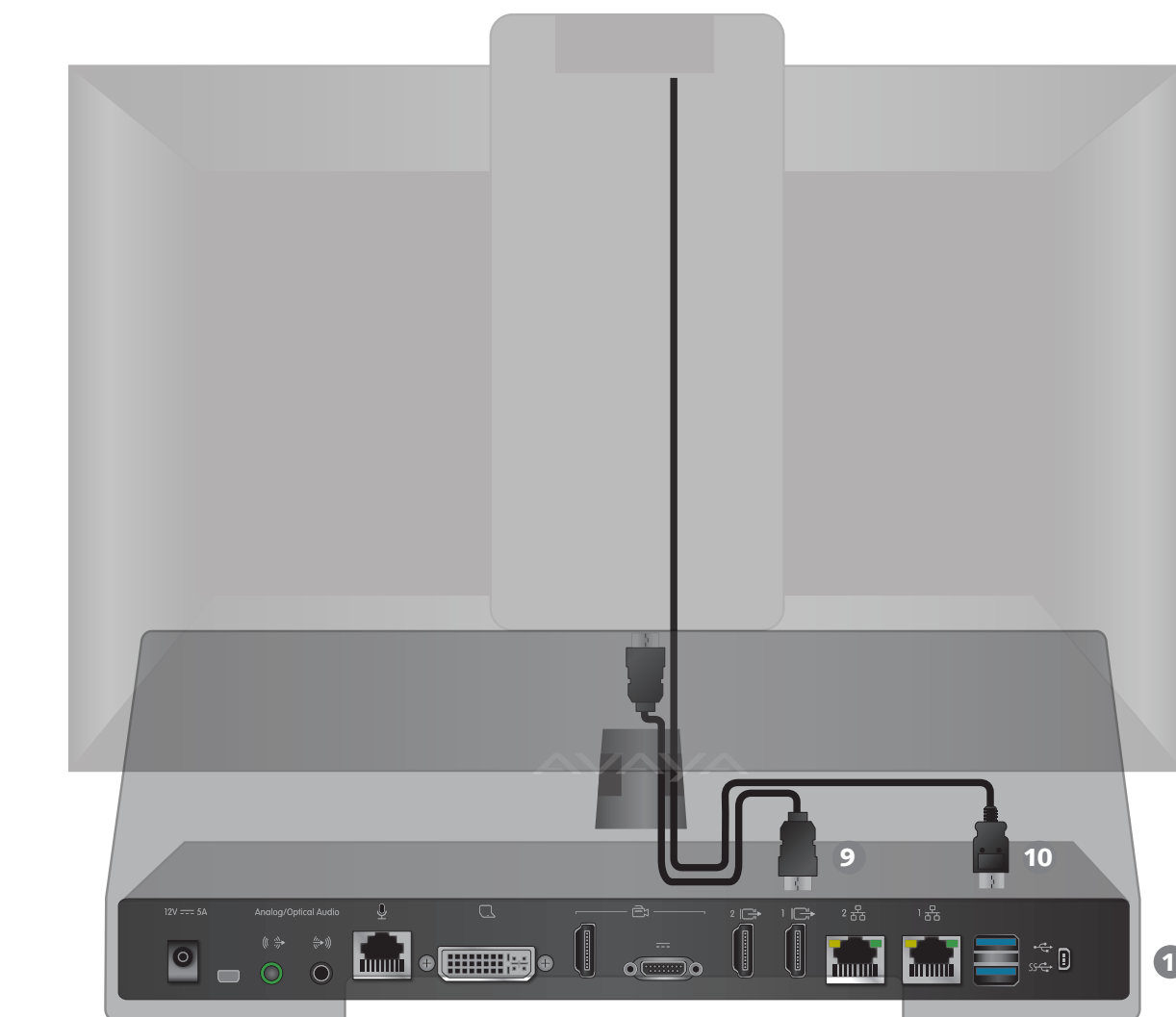
Avaya Scopia XT Executive 240

Quick Hardware Setup

Package Content:

- ❶ Codec Unit, included display camera and microphone
- ❷ Remote Control Unit and Batteries
- ❸ Ethernet Cable
- ❹ Codec Power Supply
- ❺ Power Cables
- ❻ Video input adapters: DVI-I to VGA, DVI-I to DVI-D
- ❼ DVI-I to DVI-I cable
- ❽ Audio cable for PC line out
- ❾ HDMI cable
- ❿ Scopia XT Executive Camera

1. Verify these cables are properly connected



2. Connect the cables



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